

2019 AAPA COMMUNICATIONS AWARDS PROGRAM

Classification: 15. Websites Port Category: 3 Submission: New Website: Port of San Diego

Submitted May 2019

Table of Contents

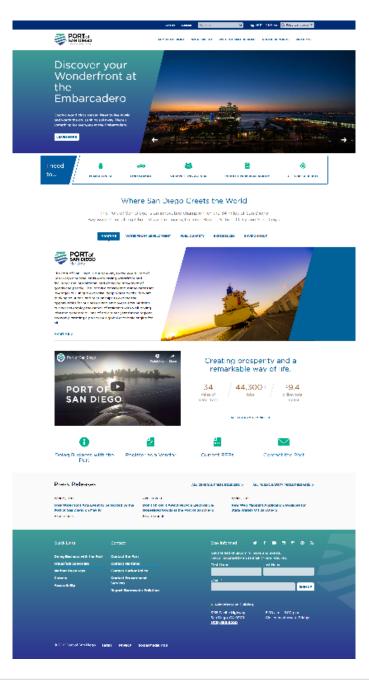
Executive Summary

- I. Challenges & Opportunities
- **II.** Supporting Our Mission & Business Operations
- III. Planning & Programming Components
- IV. Action Plan & Outputs
- V. Outcomes & Evaluation
- VI. Appendix: Old & New Page Examples



In a concerted effort to better tell the Port of San Diego's story to the world, the Port launched a new brand on May 1, 2017, complete with new logo, tagline, five sub-brands, a brand promise, and comprehensive brand messaging platform. However, one key distribution channel, our website, was simply reskinned for the brand launch – a cosmetic fix. In April of 2018, approximately one year later, we followed the brand launch with a completely redesigned website.

The new site not only aligns with the new brand design guidelines, but was also completely rebuilt on a new platform, has an entirely new structure, contains reorganized and rewritten content and an entirely new user-focused navigation system. The new website has now been in operation for one year with terrific results.





What are/were the entry's specific communications challenges or opportunities?

The Port's previous website had not been overhauled since its inception in 2002, the agency's first foray into hosting a site on the internet. Through the years, the site had been patched, built upon, pieced together and worked around without a clear site map or structure making the process of inventorying, organizing, and migrating content particularly challenging.

Through the years, the agency received a multitude of customer complaints regarding the inadequacy of the site in the form of logged phone calls and emails to our customer service line from frustrated visitors unable to find information. This anecdotal research actually provided a level of opportunity in that it provided a good base level of understanding of what our audience was looking for and consistently not finding.

In order to gain support for a full redesign of the site, rather than settling for a reskin, Marketing & Communication staff created a rationale and recommendation sheet in support of having a new vendor come on board. The recommendation sheet helped make the case for why a new website needed to be a high-priority project for the whole organization, and eventually, helped make it a strategic priority project with both board and executive support, providing the funding and resources needed to get the project done right.



	Rationale	Recommendation	
Design:			
Overall design capabilities:	The level of sophistication and ability to meet our needs/ aspirations for the design of the site falls below expectations.	A vendor with sophisticated, modern design options to appropriately show off the Port of San Diego and everything it offers. Designers should be able to provide innovative design options after performing a needs-analysis with key staff. Strong, innovative design should be a core component when selecting a new vendor.	
Streamlining styles:	Outdated interface is clunky, making the margin for error higher than it should be when applying styles, fonts and placement.	An editing tool that includes a complete suite of styles is essential, including drag-and-drop design tools that can incorporate images, videos, etc.	
Functionality:			
Widget Variety (i.e. drop down menus, accordions, hover ex- pansions, slideshows, video, and other content organization and usabili- ty features)	Widget ad-ons after go live must still be created by the vendor vs. internal staff = delays in new functionality + additional cost. Basic design of slideshows, video display, menus are not sophisticated enough for an agency our size.	Search for vendor with complete array of widget options. Select vendor we can grow into the future with – an interface which provides a suite of options for interactive services and comprehensive solutions for payment gateways, surveys, reservations, etc.	
Comprehensive Interactive Solutions (i.e. payment gateway, online forms, survey tools)	A proprietary CMS leaves us without the ability to integrate with additional systems.	Goal is to find vendor that offers expansion opportunities to limit need for additional vendors, and eliminate duplication of efforts caused by transferring information between systems.	
User Experience	Clumsy; not intuitive. Users cannot find what they need easily.	Search for a vendor who can create an intuitive design and navigation to streamline the user experience.	
Final Product	Current site doesn't offer enough functionality.	Goal is to bring functionality current with market offerings.	
Time & Resources			
Timeline	Current Estimate: Reskin 2-3 Weeks	After Contract Finalization: Up to 6 months for RFP process + 4-6 months development and design	
Staff Resources	Limited functionality will increase long-term cost of staff resources – i.e. staff will be required to post same content on multiple platforms because system does not have automated push capability.	th a new multi-media specialist team in place, we will ove forward with a new design and implementation ategy that will fast-track the website conversion process lizing key architecture/content work that has already en completed.	
Re-skin of Current Live Site/Bridging the Gap	A re-skin of the current live site will need to be done regardless in order to coincide with the new brand launch.	We'll work with our existing contractor, to re-skin the site and give it a new look and feel.	



Overall Recommend	ations:
Short-Term	Re-skin of the current site to coincide with new brand using new logo, colors and theme while simultaneously beginning search process to hire new vendor, continue content preparation
Mid-Term	Launch new site with improved design/functionality and CMS we're proud of, designed to save staff resources
Long-Term	Integrate interactive and third-party capabilities into the site, creating a gateway for reservations, payments, searchable databases, surveys, online TAP applications, feedback forums, etc.

II. Supporting our Mission & Business Operations

How does the communication used in this entry complement the organization's overall mission?

The new website needed to be a main point of distribution for our new brand, delivering our mission, vision, and brand promise directly to our audience with the ease of a few clicks. We began the content organization process by keeping these statements, as well as our new brand and five sub-brands, as primary focal points.

Vision Statement: We are an innovative, global seaport courageously supporting commerce, community, and the environment.

Mission Statement: The Port of San Diego will protect the Tidelands Trust resources by providing economic vitality and community benefit through a balanced approach to maritime industry, tourism, water and land recreation, environmental stewardship and public safety

Brand Promise: Enrich the relationship people and businesses have with the dynamic waterfront of San Diego Bay, providing prosperity and a more remarkable way of life.

Brand Foundation: The Port of San Diego is where San Diego greets the world. On behalf of the State of California, Port of San Diego is an innovative champion for the 34 miles of San Diego Bay waterfront along Chula Vista, Coronado, Imperial Beach, National City and San Diego.

The Port is a protector of the environment and our communities, an innovator for businesses and a host to visitors and residents. Self-funded, the Port reinvests the revenues from hundreds of businesses on our dynamic waterfront, creating prosperity and a remarkable way of life for all.

As a specially created district, the Port is responsible for providing public access to San Diego Bay. The new website helps us ensure this is a public process and that the entire community can be engaged in every aspect of Port's public opportunities. Easy to find, up to date information is made available to the public from the planning and decision-making stage, to the visiting and enjoyment of the waterfront activities all in support of our overarching mission.



6

What were the communications planning and programming components used for this entry?

Objectives:

- Consolidate all Port websites (seven microsites and one main organization site) and redesign site
- Increase user-friendliness so that site becomes key marketing and communication tool
- Redesign site's organization flow and improve site navigation
- Boost mobile capabilities
- Increase efficiency in finding information and/or exploring site
- Simplify site's administrative functions
- Decrease duplication of information

The research began years in advance with customer feedback – logged phone calls and emails to our customer service line, frustrated visitors unable to find information. Additionally, during our brand development process, we conducted a comprehensive brand survey, including quantitative and qualitative components, which helped us define exactly how the world perceived our organization and what they were looking for from the Port.

In order to move the website project forward, we issued a request for proposals (RFP) and selected a development partner, FreshForm. The first step was to identify our target audience. FreshForm conducted different levels of stakeholder interviews to help us understand the different information pathways for our audiences or primary user journeys. Defining five distinct audience segments helped us understand how users needed to interact with the site:

- Visitors to San Diego Bay
- Business partners and tenants
- Neighboring city governments
- State of California
- Port employees

Developing a single navigation tool to encompass such a broad spectrum of audience needs and information pathways was a particularly big hurdle. The consultant used a variety of design methods including informational interviews, focus groups, user observation sessions, experience workshops, persona development and journey mapping to research audience needs, distill themes, identify insights, and leverage opportunities to transform the Port's website into an experience that satisfied user needs and supported key organizational goals. They then provided three navigation options and the in-house team opted to meld two together for the final menu that allows both businesses and visitors to find the information they seek quickly and explore new opportunities.



SAN DIEGO	ABOUT THE PORT	WHAT WE DO VISIT THE WATERPRONT	PUBLIC RECORDS PROJECTS
About the Port	ABOUT >	PEOPLE OF THE PORT >	PRESS RELEASES
The Port of San Diego serves the people of California as a specially	Mission and Vision	Board of Port	General Press Releases
	Board Meetings	Commissioners Executive Leadership	Public Safety Press
created district, balancing multiple uses on 34 miles along San Diego	Meeting Agendas Website	Group	Releases
Bay spanning five cities. Collecting	Port Administration	Other Public	
no tax dollars, the Port manages a diverse portfolio to generate revenues that support vital public services and amenities.	History	Meetings/Forums	
	Doing Business With The Port	Careers	
	Economic Impact		
	Community Involvement		
	EVENTS >		
	Board of Port Commissioners Meetings		
	Port-Sponsored Events		
	Cruise and Cargo Ship Calls		
	Port Holidays		

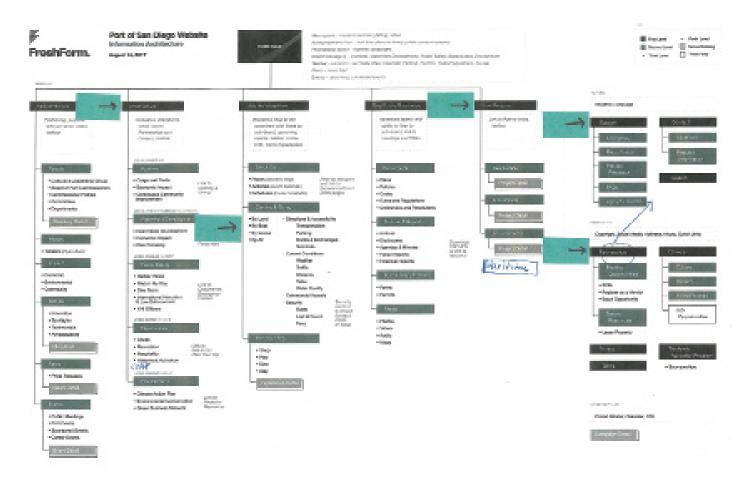
In addition to the redesigned navigation, different tools and cues were added to page designs to help specific audiences. For example: previously, press releases were not dated they simply moved lower on the page making it difficult for media to discern how relevant a particular topic might be. The new site keeps the date with the release and sunsets the release after one year. Additionally, relevant task bars and call-outs help provide common next steps based on user journeys customized to each page, i.e. from the "Plan Your Cruise" page you can easily jump to "Navigating the Terminals," "Long-Term Cruise Parking," or "Nearby Hotels & Attractions" pages. Whereas from the "Cargo & Trade" page you can easily choose to "Get Berth Request," "View Cargo Service Providers" or "See Marine Traffic."



What actions were taken and what communication outputs were employed in this entry?

The new customer interface no longer divides information by department, but rather groups information by purpose similar to the brand messaging platform. This means every page of the previous site had to be evaluated not only for where it should go, but for alignment of message and tone. During the content migration process, the team rewrote, condensed and/or eliminated a vast amount of content, reducing the number of documents from an astounding 9,000 down to only 1,200. Only then was the newly written content migrated into a back-end content gathering system.





Additionally, all new assets were created for the site. A small in-house team designed all graphics, provided all new photography, all iconography and a visual task bar in line with our new brand.

Once the site was ready to go live, the team opted for a soft launch strategy in late April 2018. The soft launch approach allowed the site to go live and test organic traffic for one week in advance of a triple hit of three major campaigns driving traffic to the site at once. A major tourism campaign – "Discover Your Wonderfront" – had a major promotional wave driving traffic to the site throughout May and June of 2018; our annual "Maritime Month" campaign ran in May 2018 driving additional traffic to a separate part of the site; and finally, a third campaign "Great Outdoors Month" ran in June 2018 promoting waterfront parks and recreation and driving even more website traffic. This strategy allowed us to drive an unprecedented amount of traffic to the site in a short amount of time and ensure all visitors were able to experience the new site without specifically calling attention to the fact that it was a new site.

Driving Traffic

The new site allows us to be much more strategic about how we drive traffic for special events during promotional campaigns, using specific landing pages already within the site under each sub-brand. For example, all environmental events such as Earth Week, Bike to Work Day and Bay Clean-Ups can be listed on the environment landing page, allowing us to promote specific user-friendly urls for each campaign, but drive traffic to the same place without creating new pages each time. This allows us to feature the promoted content, use digital advertising to drive traffic and then encourage users to explore other similar messaging. This dynamic content can be changed at any time with a variety of modules that allow us to feature slideshows, videos, events, tabbed content and other display options.



Optimizing

Additionally, the team integrates tracking links into each promotional campaign to analyze where site traffic is arriving from. This allows us to compare campaign traffic with organic traffic, and compare media partners against each other, as well as social media vs. paid media, different types of creative, etc. By utilizing tracking links, Google analytics, heat maps, and journey maps, we are able to track the user experience and optimize both our campaigns and the website experience for our audience.

V. Outcomes & Evaluation

What were the communications outcomes from this entry and what evaluation methods were used to assess them?

Some of the objectives we set out to achieve such as combining multiple microsites into one master site and ensuring the Port's website became our primary marketing and communications tool meant we should expect to see an increased amount of website traffic. Analysis shows we have been successful in this effort: the overall site traffic has increased by an average of 12% monthly, or a total of over 147,000 more year-over-year pageviews since launch. In 2018, the website had a grand total of 1.06 million pageviews.

Additionally, we set out to ensure we were meeting the needs of our audience by making it easy for them to find the information they need quickly and efficiently. The time spent on page has been reduced from an average of one minute and fifty-four seconds per session to one minute and twenty-eight seconds per session indicating users are still interested and engaged, but are better able to navigate to what they need, which is crucial in today's fast paced digital world.

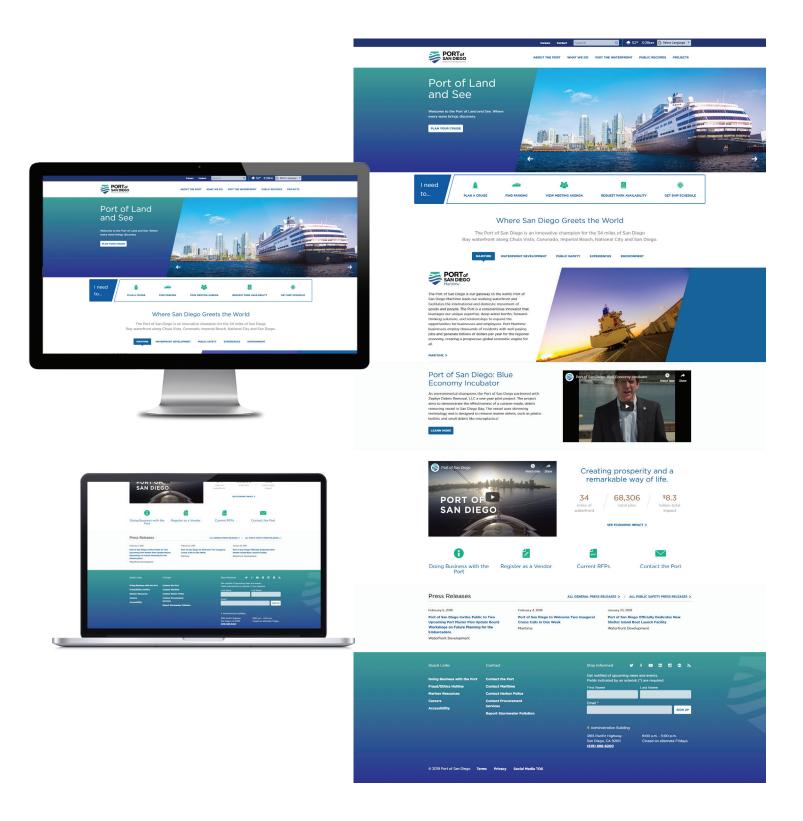
The new site also allows us to gather valuable feedback from our users about what is working and what is not. For example, "Find Parking" and "Find Ship Schedule" are both in the primary task bar, however, they both regularly show up in the primary search results anyway. "Internships" tends to show up in the top search results every January – which gives us the opportunity to add it to the task bar during this time period each year. By following user journeys, we can continually optimize the site and continue to be responsive to our community.

The most rewarding result is the positive anecdotal feedback we receive from employees, tenants and the public. Users who comment how much easier it is to find what they need, how much they appreciate the new site, and how proud they are to share it – this is the ultimate reward for public service.







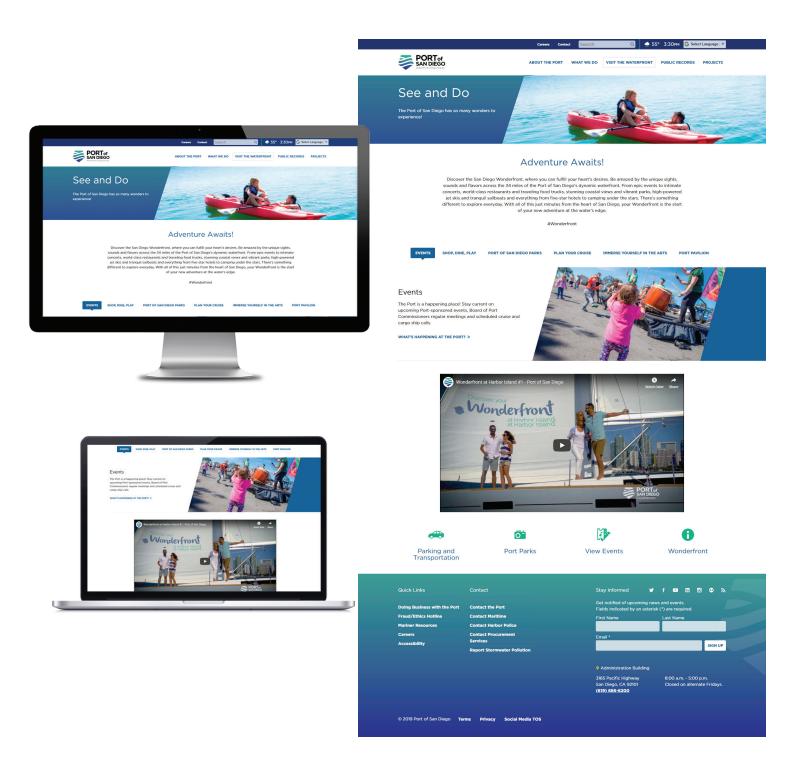




VI. Appendix: OLD PORT RECREATION PAGE

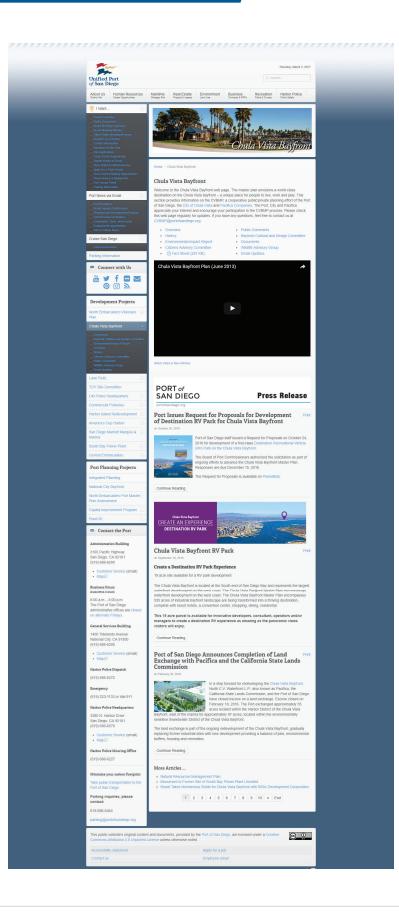






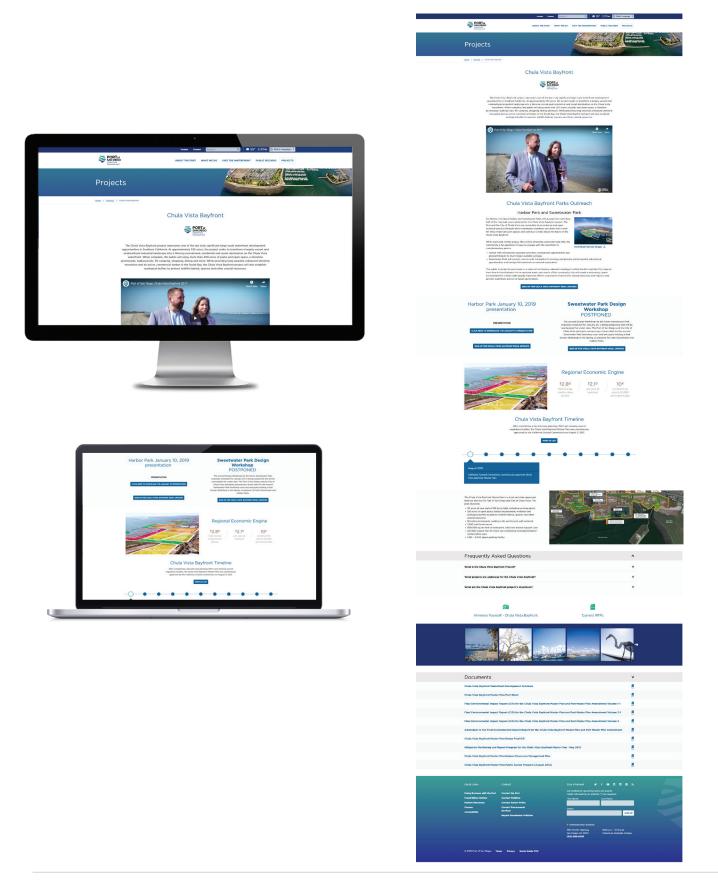


VI. Appendix: OLD PORT DEVELOPMENT PAGE



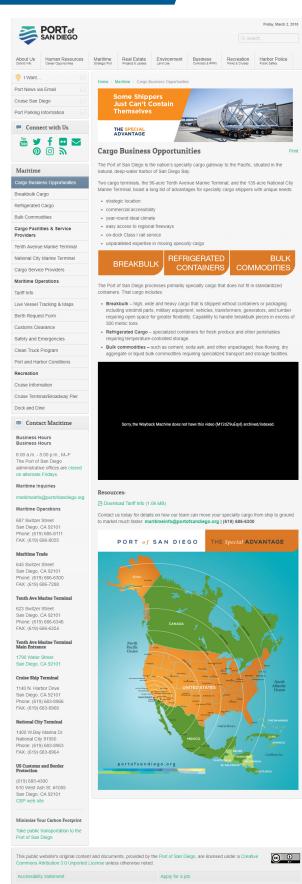


VI. Appendix: NEW PORT DEVELOPMENT PAGE





VI. Appendix: OLD PORT CARGO PAGE





VI. Appendix: NEW PORT CARGO PAGE

