**MINUTES OF THE
INFORMATION TECHNOLOGY COMMITTEE MEETING**

Thursday, October 17, 2002

North Carolina State Ports Authority
Coastline Inn
503 Nutt Street
Wilmington, NC 28401

Tom Armstrong, Chairman of the Information Technology Committee, called the meeting to order at 8:10 AM. The individuals listed on the attached roster were present at the meeting.

The meeting began with Tom Armstrong welcoming the committee and its six new members. Introductions were made around the table by each attendee. Mr. Armstrong also thanked Cris Mowrey and the North Carolina State Ports Authority for hosting the meeting.

The first agenda item discussed was InfoTech Committee business. The minutes from the last meeting were referenced and reviewed with no changes. Mr. Armstrong briefly discussed the success of the IT Competition and congratulated the winners, Pam Everitt from South Carolina State Ports Authority and Louis Noriega from the Port of Miami.

Next, Scott Brotemarkle explained the draft Committee Action Plan that was included in the meeting materials. The committee agreed that the draft could be made final and submitted to the Executive Committee. Mr. Armstrong stressed the importance of continuing to work on the document at every committee meeting in order to fine tune the committee's evolving mission and goals.

The draft Port Technology survey was made available for comments and changes. It was agreed that the survey would be made available for the committee members to complete with a deadline of ***December 1, 2002*** and based on that feedback, committee members Bill Sutton (Georgia Ports Authority) and Debbie Givens (Port of Tacoma) would fine tune the survey with their perspectives (landlord vs. operating port). The possibility of having the results available to committee members only was also discussed

The joint IT Committee/Operations Committee/IANA seminar was discussed briefly. The committee generally agreed with the draft topics that came out of the discussions with the Operations Committee.

Some new ideas for topics included:
- ID and Access Systems
- Supply Chain Logistics: Data Ownership – Who Controls/Owns the data? - possible speaker from Wal-Mart/Georgia Pacific
  o Customs (CTPAT – ACE Update)
- Getting speakers from Container Lines on various issues
- Maritime/Rail Needs
- What does Operations need from IT and vice-versa (good structure/moderated discussion)
- Cooling Systems (Operations/IT implications)
- Federal Technology Update
  o OMB to clear up ITDS, ACE, other initiatives
  o Janet Pence – ACE Update

It was agreed that after discussions with IANA and the Operations Committee, the committee would regroup by e-mail and phone to choose moderators and speakers for the appropriate panels.

After a break, Mary Beth Long from AAPA's staff called in to the meeting and gave a Federal Update on security initiatives and other topics of interest to the committee. Following the update, Lisa Himber expanded on some of the security aspects of the discussion including the Transportation Workers Identification Card (TWIC) initiative.

Next, Louis Noriega gave a presentation on the Port of Miami's Security and Control Systems. A copy of his presentation is available on the IT Committee web site at http://www.aapa-ports.org/programs/infotech.

After a quick break to gather lunch, the committee meeting continued with a presentation by IBM on security issues and an integrated security model. For more information, visit www.ibm.com/security.

Psion/Teklogix Inc. gave the last presentation of the day. It focused on security as it applies to wireless data communications and technologies. This presentation is available on the IT Committee web site at http://www.aapa-ports.org/programs/infotech.

Following this presentation, the TOPAS meeting commenced at 3 PM.

ROSTER OF ATTENDEES
INFORMATION TECHNOLOGY COMMITTEE MEETING
OCTOBER 17-18, 2002
Wilmington, North Carolina

Mr. Tom Armstrong - Chairman
Director, Information Services
Georgia Ports Authority

Mr. Gustavo Espinosa - Vice Chairman
Manager, MIS
Port of Corpus Christi Authority

Ms. Pam Everitt
Director, Information Technology
South Carolina State Ports Authority

Mr. Eddie Fuller
Management Information Service Manager
Port of Houston Authority

Ms. Deborah Givens
IT Director
Port of Tacoma

Mr. Alan Hoppes
Manager, Application Development Services
Port of Tacoma

Mr. Jerrol Larrieu
Director, Information Technology
Port of New Orleans

Mr. Seth Morecraft
Systems Analyst
Port of Wilmington, Delaware - Diamond State Port

Mr. Cris A. Mowrey
Director, Strategic Planning
North Carolina State Ports Authority

Mr. Louis A. Noriega
Computer Services Manager
Port of Miami

Mr. Orin Rehorst
Port of Houston Authority

Mr. Bill Sutton
Information Services Project Development
Georgia Ports Authority

Ms. Lisa Himber
Vice President
Maritime Exchange for the Delaware River and Bay

Ms. Tracy Parsons
Senior Programmer/Analyst
Virginia International Terminals, Inc.

Mr. Lawrence F. Sposi
Consultant
ASE, Inc.

Mr. William S. Brotemarkle
Manager of Information Systems
American Association of Port Authorities

Mr. Shalom Cohen
Director, MIS
Holt Oversight and Logistics Technology

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