MINUTES OF THE
INFORMATION TECHNOLOGY COMMITTEE MEETING

October 16-17, 2003

Holiday Inn Select
Brent I Room
480 King Street
Alexandria, VA 22314

Gustavo Espinosa, Chairman of the Information Technology Committee, called the meeting to order at 2:30 PM. The individuals listed on the attached roster were present at the meeting.

The first agenda item was a briefing and presentation by Robbie Moss of the Transportation Security Administration (TSA) and Jeremy Grant from Maximus, TSA's current contractor on the TWIC (Transportation Worker Identification Credential) Program. An update on the progress of the program was given. TWIC is currently still in development but is expected to go to an initial card implementation phase in the fall 2004 timeframe. There was an extensive question and answer session.

Next, there was a presentation by U.S. Customs on security initiatives including the testing of container seals and radiation detection. The end of this presentation concluded the day's activities.

On Friday morning, Mr. Espinosa reconvened the committee at 9:00 A.M. Since there was not a chance to do so previously, introductions were made around the table by each attendee and a snapshot of their current IT projects was given. Mr. Espinosa also asked for a volunteer to present their port's IT systems at the next meeting. Pam Everitt from the port of Charleston agreed to present. It was also agreed that the spring meeting of the IT Committee and TOAS will be held in Philadelphia, PA and hosted by Shalom Cohen with assistance from Lisa Himber.

Next, Scott Brotemarkle, the AAPA staff liaison, led the committee through AAPA business. The concern that the IT Competition may not sustain high participation because of the lack of a crop of eligible IT projects on an annual basis was raised. The committee thought that it may be more appropriate to hold the IT Competition every other year rather than annually. The IT Action plan for 03-04 was distributed for changes and asked for comments by November 1. The IT Survey was passed to committee members Bill Sutton and Debbie Givens for final suggestions and changes to make it suitable for on-line distribution.

Next, Mary Beth Long, Manager of Government Affairs for AAPA, gave a briefing to the committee on government relations issues impacting IT. The majority of these issues were in the Maritime Security area. Most of the questions and resulting discussion revolved around the U.S. Coast Guard regulations and their impact on security at ports. It was also suggested that committee members submit paragraph reports of port security projects, vendors' performance, successes and failures, and make them available securely through the committee web site.

American Association of Port Authorities
*Serving the Ports of Canada, the Caribbean,
Latin America and the United States*

After a fifteen minute break, the meeting continued with two presentations by the Port of Tacoma. The first was on their winning entry from the 2003 Information Technology Awards Competition on "Central Point of Coordination", an electronic rail planning tool developed by their department. The second was an overview of the IT Systems at the Port of Tacoma.

The meeting was adjourned at 11:30 A.M.

ROSTER OF ATTENDEES

Gustavo Espinosa - Chairman
Port of Corpus Christi Authority

Pam Everitt – Vice Chair
South Carolina State Ports Authority

Bobby Scafidel
St. Bernard Port Harbor & Terminal District

Eddie Fuller
Port of Houston Authority

W. Gordon Fink
MARAD/CHCP

Jeremy Grant
Maximus

Robby Moss
Transportation Security Administration

Dan Shoemaker
USIS

Lisa Himber
Maritime Exchange of the Delaware River and Bay

Doc Howell
North Carolina State Ports Authority

Cris Mowrey
North Carolina State Ports Authority

Debbie Givens
Port of Tacoma

Janice Granberg
Port of Seattle

Alan Hoppes
Port of Tacoma

Louis A. Noriega
Port of Miami

Bill Sutton
Georgia Ports Authority

Scott Brotemarkle
American Association of Port Authorities