MINUTES OF THE
INFORMATION TECHNOLOGY COMMITTEE MEETING

Thursday, October 14, 1999

Maritime Exchange for the Delaware River and Bay
240-242 Cherry Street
Philadelphia, Pennsylvania

The meeting was called to order at 8:50 a.m. by Burt Kittleson, Chairman of the Information Technology Committee. The following individuals were present at the meeting:

Committee Members:
Burt Kittleson, Port of Portland, Committee Chairman
Pam Everitt, South Carolina State Ports Authority
Eddie Fuller, Port of Houston Authority
Henry Granse, Port of Tacoma
Jerrol Larrieu, Port of New Orleans
Karen Tobia, Port Authority of New York & New Jersey
Edgar Capps, Virginia International Terminals Inc.
Lisa Himber, Maritime Exchange for the Delaware River and Bay
Bill Sutton, (for Tom Armstrong) Georgia Ports Authority

Guests:
Orin Rehorst, Port of Houston Authority
Jim Eldridge, Port of Houston Authority
Larry Sposi, Maher Terminals Logistics Services
Jim Tindall, MARITEL

Ed O Connell - AAPA
Scott Brotemarkle - AAPA

The meeting was called to order at 8:50 A.M. by Burt Kittleson. Lisa Himber was acknowledged and thanked for hosting the meeting. All present then introduced themselves and stated the organization which they were representing. Ed O Connell then introduced Scott Brotemarkle as the incoming AAPA Staff Liaison.

The first agenda item was Y2K. Ed O Connell of AAPA gave a brief summary of the Association s efforts to respond to the Coast Guard s requests for comments pertaining to U.S. ports and Y2K. Mr. O Connell also briefed the committee on the results of the two Y2K surveys which were conducted by AAPA in the Spring and Summer of 1999. The discussion

then opened to the committee for any additional comments or questions on Y2K. Those with comments were comfortable with their preparations for Y2K and with their contingency plans. Mr. O Connell closed the discussion by reiterating that if there are any pending or future Y2K concerns which AAPA can address, please make himself or Scott Brotemarkle aware of them. All pertinent Y2K subjects are posted on the AAPA web site.

The committee then briefly discussed Disaster Recovery in light of the recent barrage of hurricanes along the Eastern Seaboard. Topics included the location (Hot Sites) and recovery of backups, contingency plans for computer systems, and the effects of flooding on electronic systems.

Next the committee considered U.S. Customs and the development of a new system to replace ACS that is currently in place. Lisa Himber reported that U.S. Customs is taking over the development of ITDS but does not have the budget to support the project. Ms. Himber then explained the MPF fee as one of the proposed solutions put forward to fund the development of ITDS or ACE. The committee also shared and discussed the downloading of ship manifests from U.S. Customs, the accuracy of the data, and the new technologies available to replace dial-up.

Mr. Kittleson made the committee aware of the Information Technology web and forum which exists at the AAPA web site and it was decided that Mr. Brotemarkle would forward action items to the committee through e-mail and provide a link to the discussion group to facilitate communication between meetings.

Following the break, Jim Tindall from MARITEL presented   The Marine Telephone Company . This presentation will be available on the committee web site.

The committee briefly discussed Rail Data Exchange issues and some of the problems associated with the rail merger; specifically obtaining waybill data for containers and cooperation with the ILA.

The committee also briefly shared ideas on Automated Cargo Handling and how to make the most efficient use of space in overcrowded container yards. The two main technologies discussed were software packages (SPARCS) and robotic stacking solutions being made available at a high capitalized cost.

Finally, committee members were asked to share and discuss their port s network setup including platforms, hardware, and e-mail server/client software setup.

The meeting was adjourned at 12:10 p.m.