

## INFORMATION TECHNOLOGY COMMITTEE MEETING AGENDA

**October 21-22, 2008**

Port Authority of New York & New Jersey  
 Maher Terminals  
 1210 Corbin Street, Port Elizabeth, NJ

### **October 21 (PORT AUTHORITIES AND MARITIME ORGANIZATIONS ONLY)**

12:30 pm	<b>Port van pickup from Doubletree Hotel Jersey City / Transportation to Port Elizabeth</b>
1:00 – 2:30 pm	<b>Welcome and Introductions</b> <ul style="list-style-type: none"> <li>• 5 minutes from each attendee on their latest issues/projects, etc...</li> </ul>
2:30 – 2:45 pm	<b>Committee Business and Revisiting Action Items from Long Beach Meeting</b> <ul style="list-style-type: none"> <li>• Port Operations, Safety and IT Seminar, June 10-12, Seattle, WA – Need to develop topics and assign moderators at the end of tomorrow morning's open discussions.</li> <li>• Collect IT organizational charts and job descriptions from committee members for sharing on the IT Committee web site – identify best practices and publish as a committee</li> <li>• Get an inventory of the applications that ports have developed in-house and post the descriptions to the web site – create a template form with appropriate questions to collect the data</li> <li>• Disaster Recovery Subcommittee progress – (Gustavo Espinosa, Martyn Adamson, Pam Everitt, April Danos)</li> </ul>
2: <del>4</del> 5 – 5:00 pm (Take break where appropriate)	<b>Discussion of Topics of Interest to Port Members</b> <ul style="list-style-type: none"> <li>• <b>TWIC</b> <ul style="list-style-type: none"> <li>○ Enrollment</li> <li>○ Enforcement issues and port liabilities</li> <li>○ Technology pilots (LA/LB and NY)</li> <li>○ Port of Miami API and badging system tie-in</li> </ul> </li> <li>• <b>Disaster Recovery and Business Continuity</b> <ul style="list-style-type: none"> <li>○ Hurricane <u>I</u>ke experiences (Houston et al)</li> <li>○ Contract terms with remote site providers – better opportunities</li> <li>○ Emergency Operations or Incident Command Center optimal configuration for medium and small ports that lack separate facilities (any best practice ideas for space planning that enables quick setup of an EOC)</li> </ul> </li> <li>▪ <b>Video Surveillance / Wireless Networks</b> <ul style="list-style-type: none"> <li>○ What vendors/systems are ports using</li> </ul> </li> <li>▪ <b>Share point</b></li> <li>▪ <b>Customs Automation Issues</b> <ul style="list-style-type: none"> <li>○ How can we take advantage of that data for wharfage billing purposes</li> </ul> </li> </ul>

## October 22

8:00 am	<b>Port van pickup from Doubletree Hotel Jersey City / Transportation to Port Elizabeth</b>
8:30 am	<b>Breakfast courtesy of Axispoint – Axispoint Presentation</b>
9:00 – 10:30 am	<ul style="list-style-type: none"><li>▪ <b>Cyber security and ports discussion topic</b></li><li>▪ <b>Topics and moderator assignment for spring seminar</b></li></ul>
10:30 – 11:00 am	<b>Port of Miami Vessel Scheduling Presentation (Louis Noriega)</b>
11:00 – 11:45 am	<b>PANYNJ Port Overview &amp; I-95 Corridor Coalition Update – (Karen Tobia )</b>
11:45 – 12: <del>30</del> pm	<b>Unfinished Business</b>
<del>Noon</del>	
<del>Noon</del> <u>12:30</u> – 2	<del>Port Tour</del> <u>Lunch</u>
pm	
<u>2:00 – 4:00 pm</u>	<u>Port Tour</u>
	<b>Port will provide shuttle bus back to the hotel following the tour</b>