

**Civil Works Project Delivery Work Group**  
**Co-Chairs: Joe Miller (JAXPORT), Ray Russo (USACE SWD)**  
**Date: February 2014**

Action Item	Team*	Product	Goal Date to Complete	Status	Next Steps
<b>PD-1: Dissemination of the USACE Planning Modernization Initiative to the Harbors and Navigation Committee</b> to Educate Membership on the Objectives and Guidelines for Streamlining the Feasibility Study Process.	JF, CH	Webinar(s) for interested AAPA and USACE District, Division and HQs staff members that would: <ol style="list-style-type: none"> <li>1. Discuss actual navigation FS project outcomes,</li> <li>2. Lessons Learned,</li> <li>3. Progress towards achieving streamlined study process,</li> <li>4. Results from charette process,</li> <li>5. Other time-saving processes,</li> <li>6. Etc.</li> </ol>	4th Qtr, FY 2014	Identify two group members (AAPA/HQs, USACE) that would coordinate and lead efforts to plan and execute webinar(s).	<ol style="list-style-type: none"> <li>1. Schedule Webinar(s)</li> <li>2. ID HQs staff POC to lead effort to develop agenda, presenter(s), etc.</li> </ol>
<b>PD-4: Portfolio Management of Ongoing Navigation Studies.</b> Develop an Action Plan for Identifying the Current Study Status that Provides a Programmatic Assessment.		Webinar or other product to be determined.	4th Qtr, FY 2014	<b>No Action Required.</b> Decision made that this is more of a communication issue.	Work with Communication/ Collaboration Work Group. Suggest a webinar to present information.
<b>PD-6: Coordination of US Army Corps of Engineers Training Program</b>	JF	Develop/publish list of USACE and AAPA Training classes, forums, workshops that the can be made available to Ports/ Industry/USACE personnel could attend. Develop 2 or 3 2014 PROSPECT training classes to start with where seats are available.	3th Qtr, FY 2014	ID HQs USACE and Huntsville PROSPECT ULC staff leads to act as POCs working with AAPA lead to complete this effort.	Once USACE POC is identified, develop list of appropriate classes available for Ports or Industry available for their possible attendance & participation.
PD-7: <del>“Grandfathering”</del> Studies and Methodologies during the Conduct of Civil Works Planning Activities focusing on evolving Navigation Project requirements	CH,SC	Develop list of current USACE navigation projects, status (authorized, appropriated funding, etc.), key milestones/schedule given project status (e.g, Recon, Feasibility Study, PED, Construction or O&M Phase,	4th Qtr, FY 2014	Identify USACE POC and establish what work product would look like.	Awaiting ID of USACE POC

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		etc.)			
PD-10: Harbor Sym Model Analysis	SC,	Webinar (Harbor Sym 101 to educate wider audience of AAPA members to familiarize ports with process, requirements for model and allow discussion and gather issues.	4th Qtr, FY 2014	No change. Need to poll working group to identify a team and a product.	Request USACE POC (DDNCX) to assist with this effort.

**NOTE:** Scheduling of webinars based on H&N prioritization of webinar topics.

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